

Exhibition Services Guide

4<sup>th</sup> International Symposium on High Pressure Process Technology and  
Chemical Engineering

September 22-25, 2002

Centro Congressi di Venezia  
Palazzo del Casinò  
Lungomare Marconi 30  
Lido di Venezia,  
30126 Venezia  
Italy

Sponsored by:



## Useful Names and Addresses

### *Organising Secretariat*

AIDIC (Associazione Italiana di Ingegneria Chimica)  
Raffaella Damerio  
Via Giuseppe Colombo, 81/A  
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### *Chairman of the Symposium*

Prof. Alberto Bertucco  
Istituto di Impianti Chimici  
Università di Padova  
via Marzolo, 9  
I-35131 Padova PD  
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Phone: +39 049 8275457  
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E-mail: [alberto.bertucco@unipd.it](mailto:alberto.bertucco@unipd.it)

### *Assistant to Chairman and Responsible for Exhibition and Sponsoring*

Dr. Andreas G. Zwahlen  
F. Hoffmann-La Roche AG  
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CH-4070 Basel  
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E-Mail: [andreas\\_g.zwahlen@roche.com](mailto:andreas_g.zwahlen@roche.com)

### *Local Congress Management*

Dott. Renzo Polacco  
Consigliere d'Amministrazione  
Centro Congressi di Venezia  
Lungomare Marconi, 30  
I-30126 Lido di Venezia  
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Phone: +39 041 526 7887  
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E-mail: [congress@venicecongress.com](mailto:congress@venicecongress.com)

## Important dates

30 June 2002	Full payment for Floor Space due
30 August 2002	Final Stand Assignment

### Stand Assignment

Enclosed you will find the list of exhibitors, booked per 15 April 2002. A floor-plan of the Exhibition Hall with a proposed lay out, including the booth numbering, is attached at the end of this document. Please take a pick of your preferred booth, the organizers will however take the right to make the final decision on the lay out taking into account as much as possible the wishes of the exhibitors

The organizers reserve the right to make changes in the lay-out of the exhibition as well as in the stand assignment if deemed necessary. The organizers accept no responsibility for any damage which may result from such changes.

### Construction and Dismantling of Stands

Build-up day of the Exhibition:

-Sunday, 22. September 2002      8:00 – 20:00

Opening hours of the Exhibition:

-Monday, 23. September 2002      9:00 – 18:30

-Tuesday, 24. September 2002      9:00 – 18:30

-Wednesday, 25. September 2002      9:00 – 12:30

Dismantling day of the Exhibition:

-Wednesday, 25, September 2002      12:30 – 19:30

### Installation/dismantling of Exhibits

- Exhibits must not be disturbed, dismantled or removed before Wednesday, 25. September 2002 12:30.
- If at the end of the dismantling period goods or exhibit requisites still remain in the building or on the premises, they will be stored at the expense and the risk of the exhibitor concerned. Smoking is not allowed during build-up and dismantling hours.
- As a courtesy your fellow exhibitors, the organisers of the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress requests strict adherence to the opening and closing hours.

### Booth Information

- The heights in the Exhibition Hall and in Foyer of stands and logo shall not exceed 3.5 meters.
- The borders of the booth spaces should not be crossed; when necessary, booth construction must be modified to meet requirements.
- Floor-plans must be submitted before 1. August 2002 in order to be checked by the Local Management Company. If approved after technical scrutiny, they will return the floor-plan to the exhibitor with an „approved stamp“.
- All fire regulations must be observed and, when necessary, booth construction must be modified to meet requirements.

## High Pressure in Venice

### Exhibition Costs

The prices for exhibition Space is as follows:

- Floor Space for Booth 12 m2, Euro 4000.-
- Floor Space for Booth 9 m2, Euro 3000.-
- Floor Space for Poster Info Stand approx. 2 m2 Euro 1000.-

In the price of the booth the following items are included:

- Stand space
- Electric Power Supply 2KW (if more required please contact Dr. Andreas G. Zwahlen)
- Cleaning general hallways, ashtrays and paper bins twice a day.
- One registration fee to the full program Scientific sessions (coffee breaks, lunches and proceedings included; gala dinner are not included but they can be bought separately)
- Company mentioned in the program book

In case more members of the exhibiting company would like to participate in the scientific sessions of the congress, they are requested to register and pay through the normal registration form

Optional Congress Service Items:

Audio- Visual Equipment  
Additional Electric Power requirements  
Tables and Chairs  
Poster Walls etc.

Fur further unlisted possible items please contact Dr. Andreas G. Zwahlen

### Condition of Payment:

The amount booth and tables should be paid by 30. June 2002 to the following account:

Banca Antonveneta  
Sede di Padova  
Via 8 Febbraio  
I-35100 Padova  
Italy  
Account. No.:10179/G  
Bank Code 504012134  
Shift Code: ANTBIT 2P  
With Remark HP in Venice

The amount for additional items should be paid by 30. May 2002 to the following account::

AIDIC Servizi S.r.l.  
BANCA INTESA, Ag. 59,  
Via Bonardi 4, I-20133 Milano, Italy  
ABI 3069 CAB 01749 ACCOUNT 111541/38

All payments must be made in Euros.

### **Exhibitor Services**

Parking facilities exhibitors.

The trucks of the exhibition stand builders can be parked free of charge nearby.

### **Rules and Regulations**

Demonstrations/Audio Visual Equipment

All demonstrations shall be confined to the space allocated to each exhibitor. Activities which interfere with normal traffic flow or infringe on other exhibits are prohibited. The use of other than closed-sound systems will be permitted only with the prior approval of the Organizers.

### **Booth activities**

The exhibitor is permitted to demonstrate the firm's equipment and to make informational presentations regarding the product line or service in the booth. However, other attention getting devices in the form of entertainment or amusement must be approved by the Congress Organisers prior to the start of the Congress.

### **Product Samples/Promotional Items**

Exhibiting firms may distribute samples to the congress registrants. Advertising materials may only be distributed within the stand. Items other than product samples or educational materials should be tasteful and are subject to review by the Organizers.

### **Precaution**

All hall entrances and exits, also emergency exits, passageways and accesses, staircases, etc., shall always be kept free and clear from any obstacles to their full width, and unlocked.

The following goods are not permitted in the Casino:

- Easily flammable or explosive substances, gases and/or dangerous goods including substances presenting danger or radiation.
- Goods which cause nuisance by their smell or otherwise, or appliances emitting objectionable noises or radiating disturbing light.
- Fixed lasers are permitted, free working lasers are not.

Furthermore, the fire protection installations, such as hand fire extinguishers, fire-alarm systems, hydrants, and the like, shall be visible and accessible at any time. All this at the discretion of the Organizers and/or fire service. In the event that an accident occurs as the result of a demonstration, the exhibitor concerned must immediately carry out all necessary measures and accept the responsibility for the settlement of all matters concerning the accident. No flammable substances or explosive bases may be brought into the exhibition area without prior permission from the Exhibition Organizers. Use of open flames is prohibited.

### **Security**

General Guard service will be supplied by the Congress but no instance will guarantee the exhibitor against loss or theft of any kind. The safekeeping of the exhibitor's property is the responsibility of each exhibitor.

### **Damage to Facilities**

No part of any exhibits, signs, posters, or displays can be nailed or attached to columns or walls or any parts of the Congress Center. Any damage to the Congress Center by an exhibitor shall be the financial responsibility of the exhibitor.

### **Insurance**

It shall be the responsibility of each exhibitor to maintain such insurance against injury to person or theft, fire damage or loss of property in such amounts as the exhibitor shall deem adequate. Insurance protection will not be supplied to the exhibitor neither by the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress nor the Congress Center.

### **Liability and indemnification**

The exhibitor will be fully responsible for any claims, liabilities, losses, damages, or expenses relating to or arising out of any injury to any personnel of exhibitor or to any other person or any loss or damage to any property of exhibitor or any other property where such injury, loss or damage is incident to, arise out of, or is in any way connected with exhibitor's participation in the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress exhibition program. Moreover, the exhibitor shall protect, indemnify, hold harmless and defend the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress and employees from and against any and all such claims, liabilities, losses, damages and expenses, provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the officers, directors, agents or employees of the Centro Congressi di Venezia or its agents, or contractors. Exhibitor further waives any claim against the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress, its officers, directors, agents and contractors, arising out of oral and written publication or republication of any statement made in connection with the 4<sup>th</sup> International Symposium on High Pressure Process Technology and Chemical Engineering Congress concerning the exhibitor or his/her exhibits, products or service.

### **Purpose of the Exhibition-Advertising**

The stands may be used only for exhibiting and advertising the exhibitor's own products. Any orders for products which are taken must be made in accordance with laws covering such orders. Advertising materials may be distributed only within the stand. During exhibition hours all stands must be continually staffed. The exhibition areas are to be used only during the usual opening hours.

**List of Exhibitors up to 20. May 2002**

Biazzi SA, Switzerland  
Böhler Hochdrucktechnik GmbH, Austria  
Bran & Luebbe GmbH, Germany  
Chematur Engineering AB, Sweden  
Contardi Srl, Italy/ HEL Hazard Evaluation Limited, UK  
Lavipharm, France  
Lewa Herbert Ott GmbH, Germany  
Mettler/Premex, Switzerland  
Natex Prozesstechnologie GmbH, Austria  
Schmidt, Kranz &Co GmbH, Germany  
Sitec Sieber Engineering AG, Switzerland  
Snap-Tite Inc., Autoklav Engineering Divison USA  
Stanstead Fluid Power Ltd, UK  
Uhde Hochdrucktechnik GmbH, Germany  
Wepuko Hydraulik GmbH, Germany

**List of Sponsors up to 20. May 2002**

DSM, The Netherlands