

**EUROPEAN FEDERATION OF CHEMICAL ENGINEERING
FÉDÉRATION EUROPÉENNE DU GÉNIE CHIMIQUE
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FEDERACIÓN EUROPEA DE INGENIERÍA QUÍMICA
FEDERAZIONE EUROPEA DELL' INGEGNERIA CHIMICA**

**MINUTES OF THE 63rd MEETING (BUSINESS MEETINGS) OF THE EFCE WORKING PARTY
ON LOSS PREVENTION IN THE PROCESS INDUSTRIES, PRAHA, 31st MAY 2004**

Present:

Professor Dr Ir HJ Pasman	(Chairman)	The Netherlands
Dr M Considine	(Secretary)	UK
Dr Ing J Skarka		Czech Republic
Ing L Ivanek		Czech Republic
Dr A Bernatik		Czech Republic
Professor F Babinec		Czech Republic
Professor Dr H G Schecker		Germany
Mr P Guterl		Germany
Dr Ing P Schmelzer		Germany
Dr Ing S Senni Buratti		Italy
Professor Ing R Pastorino		Italy
Mr P J Bots		Finland
Professor J Suokas		Finland
Mr J-L Py		France
Dr G Suter		Switzerland
Ir E De Rademaeker		Belgium
Dr O Fredholm		Sweden
Mr N Jensen		Denmark
Mr R D Turney		UK
Ms R Cragg		UK, I Chem E
Professor S A Abassi		India (Plenary Speaker)

Apologies:

Professor Dr Ing A Kolaczowski	Poland
Mr A Jacobsson	Sweden
Professor J Cistero	Spain
Dr B Fabiano	Italy
Dr S Duffield	Italy

1 Welcome to meeting

Hans Pasman welcomed Rosemary Cragg from I Chem E to the meeting. She would be leading the I Chem E organisation group for Edinburgh 2007. Professor Abassi also joined the meeting mid way through.

2 Minutes of Last Meeting and Matters Arising

These were agreed as an accurate representation of the meeting. It was noted that Hans Schecker had been omitted.

Actions remaining from the last meeting and any subsequent progress are summarised in Attachment 1.

3 Praha Conference

Jaromir Skarka described the organisational arrangements. There were 450-460 participants from more than 45 countries. There had been some last minute worries over issue of visas but these had all been satisfactorily resolved.

230 papers had been accepted with 90 being presented as full lectures, 90 as brief presentations and the remainder as posters.

Jaromir described the coding system employed to identify papers within the programme and within the conference proceedings.

4 Session Chairmen

Chairmen were finalised for each session. It was agreed that 15 minutes before the start of each session, the session chairman would meet with the presenters to ensure that presentations were loaded up and to gather CVs.

5 Edinburgh 2007

The Steering Committee held its first meeting on 19th April. The minutes of the meeting are reproduced in Attachment 3. The steering committee comprised Mike Considine and John Atherton (all from Safety and Loss Prevention Subject Group of I Chem E) and Rosemary Cragg and Kate Osborne representing I Chem E Head Office. Additional members would be invited to join future steering committee meetings.

The roles and responsibilities of the various groups (Organising Committee, Steering Committee and EFCE Working Party) were defined and are produced in Attachment 3. A draft program was developed and possible theme topics and potential plenary speakers were also discussed. The web site was now up and running.

It was agreed that Rosemary Cragg would make a short presentation on Edinburgh 2007 at the opening plenary session.

6 Election of New Chairman

Only one nomination for the new chairman had been received – Georg Suter. Whilst it was agreed that Georg would make an extremely effective chairman it was felt that future elections of the chairman should be on a more formal basis. Robin Turney suggested that a similar format to that adopted by EPSC should be employed. The new proposed format for election of chairman is shown in Attachment 4.

7 Any Other Business

Hans Pasman informed the meeting that EFCE had asked for a research summary to be produced by 11th June. He had asked for a little more time to incorporate the findings of the meeting to be held on Friday regarding future research needs.

At the end of the meeting WP members made a tour of the conference facilities.